

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, April 17, 2018

Board Members Present: B. Clancy, J. Mitchell, L. Franke, and S. Bohjanen

Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow, N. Kohls, S. Johnson, M. Brick, A. Sislo, B. Clancy, J. Tiera and C. Jensky.

1. Action Item: Call to Order –
B. Clancy called the meeting to order at 3:31 pm.
2. Open Forum - None
3. Action Item: Approval of March 20, 2018 Minutes
Motion made by L. Franke, seconded by S. Bohjanen, that the minutes from the March 20, 2018 board meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by L. Franke, seconded by S. Bohjanen, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations.
Donations for April were presented by A. Nizzia. She pointed out that the Alberta Kimball Foundation has continued to support our Camp SOAR program for many years with an annual donation of \$5,000.
Motion made by L. Franke, seconded by S. Bohjanen, that the April donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Expenses from March 1, 2018 to March 31, 2018 were reviewed and discussed. C. Maricque stated that they were routine in nature with the exception of repair to the straps and duct work in the pool area.
Motion made by S. Bohjanen, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries for the Revenue and Expenditures for February 2018 were reviewed and discussed. C. Maricque discussed areas that are expected to be over budget. Due to the necessary repairs, the Building Operation will be overspent for the year but there will be savings in other areas to cover the shortfall. Substitutes for both the ID and EC programs are overspent due to employee leaves, but savings in the areas with employee leaves will offset this shortfall.
Motion made by J. Mitchell, seconded by S. Bohjanen, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Budget 2018-2019
K. Pahlow and C. Maricque presented the proposed budget for the 2018-2019 school year. This budget will be presented to the Executive and Human Services Committee in May and the County Board for approval in June. Discussions were held regarding the expenses

related to two additional classrooms due to an increase in enrollment, the possibility of two additional bus routes and safety/security procedures. M. Brick and B. Clancy presented a transportation spreadsheet that showed the current and proposed bussing schedule that included how long each bus was in route and pick up and arrival times. An increase in students may affect these times.

Motion made by J. Mitchell, seconded by L. Franke, that the budget for the 2018-2019 school year be approved. MOTION CARRIED UNANIMOUSLY.

9. Action Item: Teacher Resignation

Motion made by J. Mitchell, seconded by S. Bohjanen, to accept the resignation of Sarah Hirt, effective June 30, 2018. MOTION CARRIED UNANIMOUSLY.

10. Discussion Item: Strategic Planning
Tabled.

11. Discussion Item: Administrator's Report

J. Driessen, Special Ed Director – enrollment in Early Childhood, K4 and K5 in the districts are rising.

A. Nizzia, Principal – reported that preparations have already started for Lions Camp, Day Camp and Camp SOAR. Classroom lists for 2018-2019 are underway. Meeting with the area Special Ed. Directors continues. Interviews were held today for a new Speech and Language Pathologist.

K. Pahlow, Administrator – The new 2018-19 Interim Director of Special Education and Pupil Services, Sarah Johnson, was introduced to the board. The administrative team will be reviewing our DPI required instructional time as we have had several inclement weather days. Kim thanked J. Skenadore and C. Landwehr for spending so much time removing and clearing the snow from the last storm. She also thanked C. Maricque for her assistance and knowledge in preparing the budget.

12. Discussion Item: Parent Organization Report

The parents are holding a Scholastic Book Fair this week along with a healthy snack stand run by the students. Prom is May 5th, the 25th Annual Golf Outing is scheduled for July 14 and the 15th Annual Dash for A Splash 5K Fun Run/Walk is scheduled for September 8th.

13. Action Item: Adjournment

Motion made by S. Bohjanen, seconded by L. Franke, to adjourn the meeting at 4:35 PM. MOTION CARRIED UNANIMOUSLY.